

# Counselling Training

## **Booking Conditions**

Regrettably, refunds cannot be given in any circumstances except as follows:

You cancel in writing to [counsellingtraining@wimbledonguild.co.uk](mailto:counsellingtraining@wimbledonguild.co.uk) 60 days before the first date of the event you have booked, in which case you will be entitled to a 100% refund.

You cancel in writing to [counsellingtraining@wimbledonguild.co.uk](mailto:counsellingtraining@wimbledonguild.co.uk) 30 days before the first date of the event you have booked, in which case you will be entitled to a 50% refund.

Alternatively up to 30 days before the first date of the event you have booked, we can issue a credit note to be used for a future event.

This does not apply to parts of an event such as a seminar within a series but only to a whole event or complete series.

You may give your place to another person if you let us know that person's name at least 24 hours before the event begins.

We reserve the right to change a speaker at one of our conferences without offering a refund. However, if a solo presenter cancels we will offer a full refund OR transfer of your fee to another Wimbledon Guild Counselling Training workshop.

We reserve the right to cancel the workshop should minimum numbers not be reached by the closing time for applications.

**Unforeseen Circumstances** During tube/rail strikes participants unable to attend will be refunded half the workshop fee provided they email or telephone Wimbledon Guild Counselling Training within 2 days of the workshop. At times the weather conditions such as snow may impact transport to a workshop; in this circumstance if the participant cannot attend the workshop NO REFUND WILL BE MADE.

**Regrettably, discounts offered after you made your booking cannot be claimed or applied retrospectively.**